

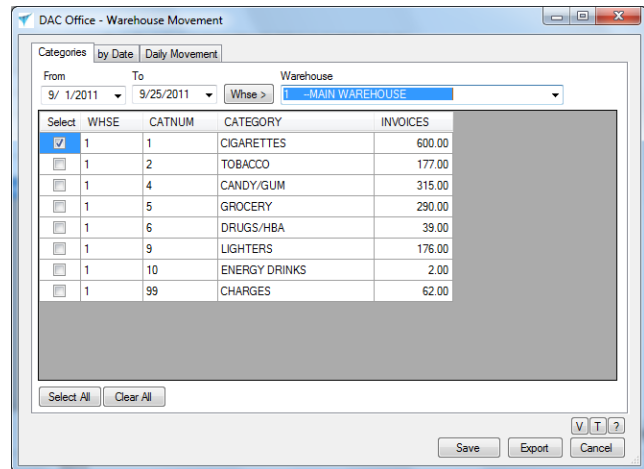
DAC Office Warehouse Movement

Overview

The warehouse movement report allows you to analyze the item quantities being sold out of the selected warehouse by day. By seeing what is leaving throughout the week the sales rep can better keep an eye on inventory levels and prevent shortages before they happen. On the categories tab, enter the date range to review and click the “Whse” button to populate the Warehouse drop-down box. Select the Warehouse in the box and check off the categories to include in the report.

Click Select All to include all categories or click Clear All to uncheck all categories.

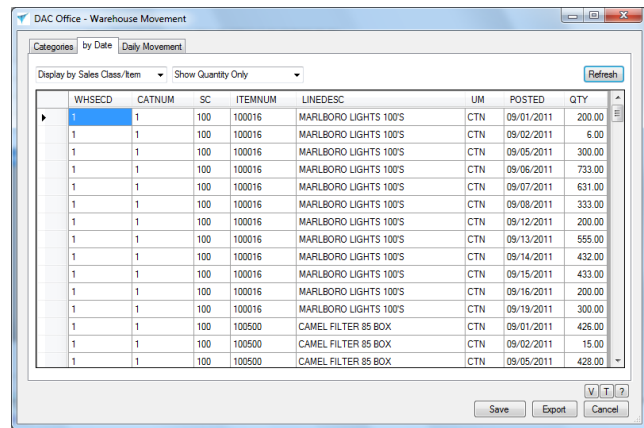
Click the Save button to save your changes.



Movement Data

Click on the “by Date” tab to see the raw data on the screen. Click on a column heading to sort by that column.

- Warehouse
- Category
- Sales Class
- Item number
- Item Description
- Unit of Measure
- Posted Date
- Quantity Sold



Daily Movement

Click on the Daily Movement tab to see the item movement by day with totals and weekly averages. Click the Export button to export the Daily Movement data to Excel. In Excel, daily averages are calculated as well as weekly averages.

